

FEDERATION OF CANADIAN ARTISTS
MINUTES OF THE 2004 ANNUAL GENERAL MEETING

Held at the Granville Island Hotel, 1253 Johnston Street, Vancouver, BC on March 28, 2004.
Notice of the AGM was posted in the March-April 2004 issue of *Art Avenue* magazine

Thirty three members were present including Board members Marjorie Turnbull, AFCA; Bob McMurray, AFCA; Dianna Ponting, SFCA; Janice Robertson, SFCA; Daniel Chuang, AFCA; Robert Ascroft and Kathy Young. Staff members present: Susan Foster, Executive Director, and Rosalind Rorke, Gallery Manager.

A. CALL THE MEETING TO ORDER

President Marjorie Turnbull established that there was a quorum and called the meeting to order at 1:10 PM. Marjorie thanked Opus Framing and Art Supplies for providing a package of art supplies as the door prize.

B. APPROVAL OF THE AGENDA

Motion: Moved by Janice Robertson that the Agenda be approved. Carried.

C. NOTICE OF MEETING

Motion: Moved by Neil Locke that the meeting had been properly constituted by notice in advance. Carried.

D. WELCOME GUESTS

Marjorie Turnbull welcomed the following Chapter presidents and representatives:

- Neil Locke – Calgary
- Loreena Lee – Fraser Valley

E. INTRODUCTION OF THE BOARD OF DIRECTORS

Marjorie Turnbull introduced Board members present: Bob McMurray, AFCA; Dianna Ponting, SFCA; Janice Robertson, SFCA; Daniel Chuang, AFCA; Robert Ascroft and Kathy Young.

F. APPROVAL OF THE MINUTES OF THE ANNUAL GENERAL MEETING DATED MARCH 30, 2003.

Motion: Moved by Teressa Bernard that the minutes of the March 30, 2003 Annual General meeting be approved as circulated. Carried.

G. BUSINESS ARISING FROM THE MINUTES

Status of the Calgary Show – Neil Locke, President of the Federation of Canadian Artists' Calgary Chapter reported that the show "Art Fusion" was planned for May 6 to 13, 2005 and will be held at the Gainsborough Gallery in Calgary. The show will be juried from slides. Approximately forty paintings including all the award winners will travel to Vancouver at the show's conclusion and be exhibited in the Federation's Gallery for two weeks. The Federation will cover the shipping expenses of the paintings from Calgary to Vancouver; however, artists must arrange and pay shipping to Calgary and from Calgary or Vancouver back to their final destinations. The exhibition is planned as part of Alberta's Centennial celebrations. The planning team consists of: Marg Stevens, Project Coordinator; Lorna Dockstader, Secretary; Lorna Hannett, Publicity Coordinator; Rose Zivot, Facility and Catering Coordinator; Kathleen McCombie, Fundraising Coordinator.

Vancouver Island – The Vancouver Island Chapters are celebrating their 60th Anniversary at the Malaspina Gallery from June 15 to July 25, 2004.

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H. REPORTS

President's Report

President Marjorie Turnbull reported that she had visited all the Chapters this past year. In 2003 she visited the Fraser Valley Chapter in April, the three Okanagan Chapters in October and in 2004 the four Vancouver Island Chapters in January. Marjorie has shown the 2003 Success! Slides at the meetings and had good questions posed by the Chapter members during the meetings. She plans to visit the Calgary Chapter in May and the West Kootenay Chapter in June.

Motion: Moved by Lorena Lee to accept the President's Report. Carried.

Standards Committee Report

Chair Janice Robertson reported that the Board of Governors, comprised of 21 Senior members, met this year on March 14 to jury 12 applications for Senior status and 25 for Associate status. Eight Associate signature statuses were awarded and four were awarded to Senior status applicants. Janice thanked the volunteers and staff who provided assistance in the process, particularly Susan Foster and Rosalind Rorke. Janice then read the names of the successful applicants:

SFCA

Sherry Mitchell, Qualicum Beach, BC
Ed Loenen, Clearbrook
Tianxing Li, Coquitlam, BC
Brittani Faulkes, Richmond, BC

AFCA

Charlene Woodbury, Armstrong, BC
Elizabeth Wiltzen, Banff, AB
Michael Radford, Vancouver, BC
Genevieve Pfeiffer, White Rock, BC
Kerk Hwang Lok, Singapore
Carol Ljuden, Redwater, AB
Eveline Gallant-Fournier, Saint-Basile, NB
Karel Doruyter, Victoria, BC

Motion: Moved by Enda Bardell that the report be accepted. Carried.

Gallery Manager's Report

Rosalind Rorke thanked all the volunteers, the hanging crews, envelope stuffers, show jurors, and Gallery volunteers who contribute so much to the success of the Gallery. Rosalind expressed particular thanks to Kathy Young who is the volunteer coordinator. Innovations implemented this past year included accepting digital images for juried shows starting in September 2003 (which created a "tonne" of administration by those members not following the instructions); the updated Policy manual (now on line) has been very useful in the day-to-day operation of the Gallery. Rosalind stated that she had been the Gallery Manager for two years and is starting her third year. She thanked members for their suggestions and found the conversations to be quite useful in better understanding the members' needs and wants. She welcomes suggestions and members can phone her at the Gallery.

Motion: Moved by Lorena Lee that the Gallery Manager's Report be accepted. Carried.

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Executive Director's Report

Susan Foster started her report by remarking "Oh what a difference a year makes". **Finances:** The Federation finances took a turn for the better in 2003. As a result of downsizing the education department, expenses were reduced by \$125,000 and revenue exceeded expenses by close to \$27,000 compared to only \$9,000 in 2002. This was achieved even though painting sales were sluggish and our grant from the Gaming Commission was \$20,000 less than requested. \$12,000 in January of 2003 and a further \$12,000 in January of 2004 have been set aside in term deposits as a hedge against possible future reductions in grant monies. Your Board has approved a break-even budget for fiscal 2004. **Education:** Thanks to some hard work by Ursula Salemin-Roos and the Education Committee, the Foundation Program has rebounded. **Membership:** Membership is growing. At the moment there are over 2158 members on the roster and we are already within \$3,000 of our budget for 2004. **Member Magazine:** The perils of *Art Avenue* are a thing of the past with Kelli Kadokawa at the helm as editor. We've found a size and format which works, with costs that are known and consistent. We've also recently engaged a "volunteer arts reporter" to help us fill it with high quality articles on subjects we're sure will be of interest. **Gallery:** Rosalind Rorke has the Gallery looking great and we're hopeful for grant money this year to finish the project of replacing all the shaky panels with rolling drywall dividers. We've invested in magazine racks to get the "for sale" and handout material off the desk and off the floor. Even if painting sales are not robust, the shows look super and we continue to seek every opportunity to advertise them. **Fundraising:** Our annual fall fundraiser, *Paintings, by Numbers*, is set to go on September 21st at Performance Works. We have commitments for 61 fabulous works of art. Now we just have to sell 61 tickets. Interested members and/or friends can purchase a ticket for \$500 which buys a wonderful evening and a beautiful original painting. **Open Show:** The 2nd Annual *Painting On The Edge*, our open to members and non-members international juried exhibition begins on August 24th with \$6,000 in prizes thanks to sponsors, Opus Framing & Art Supplies, The Hamber Foundation, The Leon & Thea Koerner Foundation and Harry Evans. The entry deadline is June 22nd. **Policy Compendium:** Gradually we've been expanding the FCA Policy Manual which once again this year has undergone major changes. It's posted on the website. Thanks to Robert Ascroft for trying to make sense of not only our policies, but Bill Gates' bullets and numbering too. Most recently we've been working with the Chapters to get their input on harmonizing procedures. 1st Vice-President Dianna Ponting is developing a Chapter member survey to assist with the process and when the results are in, we'll update the policies once again. It is a work in progress. **Web Site:** Susan gave a "huge thanks" to Glenn Marcus for all the work he does on www.artists.ca. It's a labour of love and we owe him a great debt. **Archivist:** Thanks to Ellen Poole for her work on the Archives and for answering all the questions which come to the website guest book. This is a service we provide for free to the general public.

Thanks: Thanks to staffers Kelli Kadokawa and Rosalind Rorke. You have absolutely no idea, how much work and effort, these two young women do on your behalf. Thanks to Marjorie Turnbull, President, for her guidance at the helm, and to all Federation volunteers, sponsors and donors.

This next person has been thanked twice, but never enough. Back in the fall of 1999 when she joined the Federation, we were instantly aware that she had the biggest smile and the most infectious laugh we had ever heard. You simply couldn't be in a bad mood when she was around. Soon she was juried to Active status, then she took on the job of Volunteer Co-coordinator and in the spring of 2002 she was convinced to take a seat on the Board of Directors. For two years Kathy Young has enlivened and enlightened our Board meetings with her well thought out contributions on the issues at hand, her infectious giggle and her uncanny eye for the misspelled word and uncrossed "t". She's stepping down from the Board but will continue with her Volunteer Co-coordinator role. Thanks so much Kathy for all your hard work.

In the spring of 2000 another name came to our attention. A total stranger at the time, someone named R. Ascroft suddenly signed up for 11 Foundation Courses in one semester. These kind of people can really make your day. They are even more special when they turn out to be kind, humorous, hard working and have a well balanced right and left brain. Can't let those fish get away. So after much cajoling and arm twisting, I convinced Robert to take a place on the Board. Much to my delight he actually volunteered to be the Secretary and the burden of minute typing was lifted from my shoulders. After two years of slaving over his computer

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and being subjected to the self-same eagle eye of Kathy Young, Robert is tired of our monthly rubber chicken dinners and is stepping down to pursue his career. As a painter, of all things! Thanks Robert, we're really going to miss you.

Just over seven years ago Janice Robertson was pivotal in me being hired by the FCA. She's been at every single Board meeting with me since. I cannot imagine what the future will be like without her presence, not to mention that it's been her job all along to pick up the rubber chicken. I was going to write a little speech about Janice and then I remembered, I already had. A few weeks ago I was honoured to be asked to write a letter in support of Janice's nomination for a Woman of Excellence Award. Now for some bizarre reason, Janice didn't win that award, so I think we'll just change the parameter's a wee bit and make sure the outcome is different this time.

“To Whom It May Concern:

I am writing this letter in support of the nomination of Janice Robertson, as a *Woman of Excellence* in the Federation of Canadian Artists. I have known Janice for the past seven years, both personally and professionally. Our relationship began when I became the Executive Director of the FCA and Janice was serving on the Board of Directors. She had been on the Board for several years and at that point was 2nd Vice-President. She has subsequently served as President, Past President and Standards Chair. In addition she has served on the Education, Personnel and the Fundraising committees. In other words, she has done it all, and has done it well. And she has done it selflessly and with good humour. In my 15 years in the non-profit sector, I have never worked with a volunteer whom I admire more than Janice. She is calm, professional, fair and hard working. She has laboured tirelessly for our association behind the scenes, often without recognition. But recognition is not what Janice seeks. She is someone who truly wants to give back. Janice is an excellent role model for women artists. In a society which for hundreds of years has encouraged and recognized male artists, often at the neglect of their women counterparts, Janice has carved out a place of importance and stature. She has earned several artistic designations including SFCA and NWWA. She is now a well recognized, award winning ‘artist’, not a ‘woman artist’, but at the same time is a wonderful mentor for young women who all too often encounter a glass ceiling in the world of painting. Aside from being a gifted painter, Janice is a very special art teacher. She has taught classes and workshops for the Federation and other art schools throughout BC and her classes always fill early and are well evaluated by her students. On a personal level I would like to say how much I have enjoyed Janice's friendship. She can be relied upon for both good advice - and a good time. She is passionate about her community and a one-woman chamber of commerce extolling the virtues and benefits of living in Fort Langley whenever anyone will listen. I am also honoured to know her in the context of her family life where she is a terrific wife, mother, daughter and sister generously giving that extra bit of love, time, or sympathy to all. I can think of no person more worthy than Janice as the recipient of our *Woman of Excellence Award*”

Respectfully Submitted, Susan Foster, Executive Director, March 28, 2004

Motion: Moved by Faye Takeuchi that the Executive Director's Report be accepted. Carried.

I. APPROVAL OF THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2003

Bob McMurray reviewed the statements noting that last year ended with an excess of revenues over expenses of \$17,000. New revenue was down by \$104,000 and expenses were down by \$122,000. \$8584 was raised gallery improvements. Net assets improved by \$54,000 while liabilities increased by approximately \$29,000 from the year before. Cash flow increase in 2003 was \$39,000, primarily deferred membership fees which are recognized over the calendar year. Note 2 – Gifted works of art are recognized as revenue and expensed when sold. Note 4 - \$12,000 has been set aside for the past two years in a term deposit for unexpected contingencies. Note 5 – 9 paintings were sold and two paintings were used as raffle prizes from the original 350 donated works. Note 8 - The loss noted is not actually a loss but was not sufficiently amortized previously.

Question: Neil Locke asked if the term deposits would negatively impact the Calgary Chapter's request for grants from funding organizations. **Response:** Bob McMurray replied that the term deposits are not savings but

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operating funds set aside for contingencies however Bob was not sure how this would affect any funding applications.

Motion: Moved by Dianna Ponting that the Audited Financial Statements for the year ending December 31, 2003 be accepted. Carried.

J. ELECTION OF OFFICERS

Susan Foster presented the slate of nominees for the Executive positions which had been inserted in the March – April issue of *Art Avenue*. It is:

President:	Marjorie Turnbull, AFCA
1 st Vice-President:	Dianna Ponting, SFCA
2 nd Vice-President:	Jean Pederson , SFCA
Treasurer:	Daniel Chuang , AFCA
Secretary:	Teressa Bernard, AFCA

Susan asked for any discussion. There was none. Susan reported that 13 mail-in ballots had been received for the proposed slate.

Motion: Moved by Janice Robertson that the slate of nominees be accepted. Carried.

Marjorie asked the elected Board members to stand as she introduced them.

K. APPOINTMENT OF AUDITORS

Motion: Moved by Bob McMurray that Jones Richards & Company be reappointed auditors for the Federation of Canadian Artists. Carried.

L. NEW BUSINESS

Update Constitution – Cas Lindsey suggested that the section 2. (j) of the Federation Constitution “encourage the establishment of Federation of Canadian Artists' chapters in the ten provinces and two territories of Canada.” be amended to reflect the establishment of Nunavut.

M. ADJOURNMENT

Motion: There being no other business to discuss, it was moved by Neil Locke that the meeting be adjourned at 2:00 PM. Carried.

Submitted by

Robert Ascroft,
Secretary