

**FEDERATION OF CANADIAN ARTISTS**  
**MINUTES OF THE 2005 ANNUAL GENERAL MEETING**

Held at the Granville Island Hotel, 1253 Johnston Street, Vancouver, BC on April 3, 2005.  
Notice of the AGM was posted in the March-April 2005 issue of *Art Avenue* magazine

Eighteen members were present including Board members Marjorie Turnbull, AFCA; Bob McMurray, AFCA; Jean Pederson, SFCA, Teressa Bernard, AFCA and Daniel Chuang, AFCA; Staff members present: Susan Foster, Executive Director and Rosalind Rorke, Gallery Manager.

**A. CALL THE MEETING TO ORDER**

President Marjorie Turnbull established that there was a quorum and called the meeting to order at 1:07 pm.

**B. APPROVAL OF THE AGENDA**

**Motion:** Moved by Loreena Lee that the Agenda be approved. Carried.

**C. NOTICE OF MEETING**

**Motion:** Moved by Linda Kalman that the meeting had been properly constituted by notice in advance. Carried.

**D. WELCOME GUESTS**

Marjorie Turnbull welcomed members who had come from the Chapters. Elaine Chatwin and Loreena Lee from Fraser Valley Chapter; Trish Armstrong, Gaye Adams and Debbie Milner from TNS Chapter, and Rose Zivot and Jean Pederson from Calgary Chapter.

**E. INTRODUCTION OF THE BOARD OF DIRECTORS**

Marjorie Turnbull introduced Board members present: Bob McMurray, AFCA, Daniel Chuang, AFCA, Jean Pederson, SFCA and Teressa Bernard, AFCA.

**F. APPROVAL OF THE MINUTES OF THE ANNUAL GENERAL MEETING DATED MARCH 28, 2004**

**Motion:** Moved by Trish Armstrong that the minutes of the March 28, 2004 Annual General meeting be approved as circulated. Carried.

**G. BUSINESS ARISING FROM THE MINUTES**

Susan Foster explained that at the 2004 AGM Cas Lindsay had brought to the attention of the Membership that the Constitution referred in one place to "the ten provinces and two territories of Canada". To rectify this error and to more accurately reflect the Federation position on the formation of Chapters, an amendment to the Constitution in the form of a **SPECIAL RESOLUTION** was circulated to the Membership with the Notice of Annual General Meeting.

Susan Foster read the **SPECIAL RESOLUTION:**

**WHEREAS, ITEM 2, PURPOSE (J)** of the Constitution of the Federation of Canadian Artists must be amended because it is geographically incorrect, and

**WHEREAS,** The Federation of Canadian Artists wishes to clarify its position on the formation of Chapters,

**THEREFORE BE IT RESOLVED THAT:**

**ITEM 2, PURPOSE (J) OF THE CONSTITUTION WHICH READS AS FOLLOWS:**

To-co-operate with organizations in Canada having similar objectives to those of this Federation and, in particular, to encourage the establishment of Federation of Canadian Artists' chapters in the ten provinces and two territories of Canada

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**BE REPLACED WITH THE FOLLOWING:**

To co-operate with organizations in Canada having similar objectives to those of this Federation, and in particular, to encourage the formation of Federation of Canadian Artists' Chapters in any area of Canada where a sufficient number of local artists wish to participate as individual members of the Federation as well as take part in Chapter activities.

**Motion:** Loreena Lee Moved the Special Resolution be adopted as read. Carried.

**H. REPORTS**

**A. President's Report - by Marjorie Turnbull**

"First of all, I would like to thank Directors, Jean Pedersen and Daniel Chuang, who are retiring. Daniel was our Treasurer and Jean, who made time to come to our meetings from Calgary, was our 2<sup>nd</sup> Vice President. Thank you both.

"I've had a busy year encompassing 2004/2005 visiting our Chapters. These visits are made easier by my trusty driver, Alan, who helps with the screen and projector and even takes notes.

"I visited Calgary last May. In June I visited The Fraser Valley and the West Kootenay Chapter in Trail.

"October was very busy. I made it to our new Chapter, Thompson/Nicola/Shuswap in Kamloops, North Okanagan in Vernon, Central Okanagan in Kelowna and South Okanagan/Similkameen in Penticton.

"January of this year I made an attempt to visit the four Island Chapters. I had a very good visit in Victoria. Had an adventurous trip to Nanaimo to find everything shut down with snow, so I came home.

"I will be in Calgary May 6<sup>th</sup> for the Opening of their show "Art Fusion", Nanaimo June 17 for the Opening of the Vancouver Island Chapters show "Island Perspectives" and Calgary again on September 19<sup>th</sup> for a Chapter Visit.

"In conclusion, all of the Chapters seem to be doing well and are very enthusiastic. I think they all have their ups and downs. At the moment the North Okanagan Chapter in Vernon struggles to get it's members out to meetings."

Respectfully submitted, Marjorie Turnbull, AFCA, President

**Motion:** Moved by Robert Ascroft to accept the President's Report. Carried.

**B. Standards Committee Report - by Rosalind Rorke**

"At this year's Board of Governors meeting 20 jurors were present to review 50 applications for Signature status from FCA members. In just over three hours these dedicated Senior members viewed 500 slides twice and considered 150 original paintings. The jurying went smoothly because of the hard work of volunteers Teressa Bernard, Richard Bourne, Bob McMurray, Marjorie Turnbull, Daniel Chuang, Mario Puglisi and Jutta Kaiser. A commonly overlooked volunteer job is that of jurying. I would like to thank all of the Federation's Signature members who have given up their time to help sort out the exhibitions, accept new Active members and award prizes to participating artists. It is a challenging task and often occurs anonymously and at the last minute because someone else's plans have just changed."

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Rosalind read the names of the successful Signature Applicants.

**SFCA**

Elizabeth Wiltzen, Banff, AB

**AFCA**

Lyla Couzens, Calgary, AB

Lorna Hannett, Water Valley, AB

June Harman, West Vancouver, BC

Clement Kwan, Victoria, BC

Tatjana Mirkov-Popovicki, Coquitlam, BC

Christine Mitchell, Calgary, AB

Kenneth Thomas, Calgary, AB

Maureen Walker, Qualicum Beach, BC

**Motion:** Moved by Jean Pederson that the report be accepted. Carried.

**C. Gallery Manager's Report - by Rosalind Rorke**

"What does it take to get everything done at Federation Gallery? In a word, it takes volunteers. This year, I would like to take the opportunity to delve into exactly who is providing all of the free labour to the FCA.

"When the Gallery was renovated in January we got real walls on wheels. After the dust had settled and the construction crew had gone away, the 12 foot permanent wall and the six rolling panels each measuring just under 8 feet high and 8 feet across had to be primed and painted on both sides. Mario Puglisi gave the FCA two entire days and got a lot of paint in his hair while he painted every inch of new drywall.

"Once the beautiful new walls dried off, we continued to count on Martine Goubault to help hang the shows. Since before I started in 2001, Martine has been helping hang FCA shows. We have about 20 shows a year at Federation Gallery, exhibiting between 35 -75 paintings per show. So, if you do the math, that's an awfully large number of paintings to handle.

"Have you ever wondered how Art Avenue magazine comes to arrive in your mailbox every two months? In this area, a team of eight volunteers works for just over three hours to complete the job. They insert information flyers and stuff the magazine in to 2,200 envelopes for each mailing. This means that the magazine crews stuff over 12,000 envelopes in approximately 144 man-hours each year. Some of the regulars in this busy group are: Geoffrey Choi, Clare Pour, Maureen Richardson, Ruth Bryant, Diana Frith, Ravannah Allan, Wayne Williams, Drew Gillies, Judith So, Angie Hemphill, Tess Johnston and Margaret Robb.

"When we want to tell the world about our shows at Federation Gallery we advertise. Brittani Faulkes and Daniel Chuang have both created wonderful, full colour ads to be printed in Preview the Gallery Guide and Front Magazine. In July and August last year Ryan Lawrie produced the beautiful catalogue for Painting on the Edge 2004.

"When you call or visit Federation Gallery you may meet one of the many volunteers who cheerfully do everything from gallery sitting, to membership renewals and course registrations as well as directing lost tourists around Granville Island. These people who keep things moving forward are: Lucy Collings, Ursula Saleminck-Roos, Jutta Kaiser, Margaret Elliot, Helen McLaren, Clare Pour, Beryl Halliday, Faye Takeuchi, Mario Puglisi, Kathy Young, Millie Conradi, Maureen Richardson, Sandra Taylor, Audrey Cook, Lalita Hamill, Ruth Bryant and Diana Frith. Weekend volunteers include Tatiana Easton, Suzanne Vitalis, Tessa Wilson and Emily Shuya.

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"By now, you might be wondering how we get all of these people organized to help the FCA and it boils down to two words: KATHY YOUNG. As the volunteer co-ordinator Kathy keeps track of all the bodies and where you can find them when you need help. Kathy Young is nothing less than a treasure."

Respectfully submitted, Rosalind Rorke, Federation Gallery Manager

**Motion:** Moved by Gaye Adams that the Gallery Manager's Report be accepted. Carried.

**D. Executive Director's Report by Susan Foster**

"Good afternoon everyone. 2004 was a good year for the FCA. Federation finances were stable and as you'll shortly hear from Bob, when he explains the audited financial statements we ended the year with only a small deficit of \$4,200 before amortization.

"Membership continues to grow moderately. At this moment, before we cull the members who will not renew in the current year, we have 2270 souls on board. That compares to 2158 at this time last year and just under 1,000 eight years ago. I'm sure we could add members at a faster pace but there remain the problems of physical space and human resources to serve them so the current growth is probably fast enough. Revenue from membership dues in 2004 was \$117,980 .

"Education, not so long ago our Achilles heel, has become our best performer. Revenue from education courses in 2004 was \$99,644 growing 50% with offsetting expenses of \$76,340. We are extremely happy to have been able to offer 19 classes and workshops this spring without the necessity of cancelling a single one. Hopefully, feedback from members, students and instructors will continue to allow us to plan exciting programs with something for everyone. The demise of the Vancouver Academy of Art has definitely helped our enrollment but we face increasing competition from a variety of summer schools which are now offering classes and workshops in late spring and early fall. We must continue to attract top-notch instructors and keep our pencil very sharp to maintain our market share. We are holding our first June workshop in some time, a plein aire session at Trout Lake Park with portrait artist Ed Lantin.

"We're hard at work on the makeup of the fall program and the brochure will be sent out with the May/June edition of *Art Avenue*. We also embarked, on a small scale, assisting Chapters with education programming. Our Guinea pig was the new TNS Chapter. They determined the subject matter and instructor and secured the venue. We advertised the workshop in our flyer and on the website, received payments, entered registrations, sent out confirmations and supply lists and paid the instructor. In the end we settled on the FCA keeping \$30 per student for its work and anything left over after expenses went to the Chapter. I think it worked quite well and we will be offering this assistance to other remote Chapters in the future. My thanks to TNS president Trish Armstrong for working with us on this project and to staffers Rosalind Rorke and Kelli Kadokawa for their hard work in planning, implementing and administering the FCA Education program - and for everything else they do so well.

"We received \$16,700 from the BC Gaming Commission, mostly to support *Art Avenue* and an additional small capital grant of \$9,000 to replace and paint the walls in Federation Gallery. The pool of money from this source continues to shrink as more and more charities apply and the government, now thoroughly addicted to gaming revenue itself, takes a bigger share of the pie.

"We ended 2004 with \$91,286 in the bank. From this we set aside a further \$12,000 in our rainy day fund and transferred that as well as our two existing GIC's to an ING business savings account. The current balance in savings is \$36,772.13.

"As most of you are aware Administrative Assistant and *Art Avenue* editor Kelli Kadokawa has been away on maternity leave since early October. So the good news comes in threes. 1. She has a beautiful new daughter Emi; 2. She starts back to work on Tuesday; and 3. You no longer have to put up with me as the bumbling magazine editor! I want to thank our volunteer arts reporter Fran Bourassa for a tremendous job

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of writing for the magazine over the past year. Those articles on Peter Levitt, Neil Patterson and David Goatley were fabulous as was the Studio Survey. Also, thanks to Bob Genn and David Langevin for their on going support contributing regular columns to the magazine. I also want to thank a young lady named Nancy Ormandy who stepped into Kelli's shoes for the past six months keeping our database meticulous and getting those renewal receipts and membership cards out . She was a true God-send.

"Retail operations at Federation Gallery continue to suffer. Our landlord, CMHC, has published a report indicating that sales on the Island are not keeping pace with the rest of Vancouver. To my knowledge they have not suggested a plan to improve that situation. One of our great challenges is parking. The ongoing restoration of the parking garage across the street is a thorn in our sides and now we hear it won't be complete until summer. Local and other Vancouver residents are just not coming to the Island to shop in inclement weather when there is no place to park. Hopefully when the garage is complete and the weather improves the tourists will return and sales will pick up. Gallery sales and entry fees in 2004 totalled \$79,593. We are about to sign a new three year lease with CMHC but if sales do not improve I expect the Board will consider moving the FCA to a larger facility in a higher traffic area sometime in the future.

"*Paintings, by Numbers*, our annual fall fundraiser is set to go on September 20th at Performance Works. As always we have to sell 60 tickets so if any of you are interested, or have friends who might be, tell them that \$500 buys a wonderful evening and a beautiful original painting. Last year PBN contributed net revenue of \$16,176 to our bottom line so it continues to be an important source of funds. Thanks to all the artists who gave us paintings and all the volunteers who made it happen.

"The 3rd Annual *Painting On The Edge*, our open, international juried exhibition begins on August 30th this year with \$7,500 up for grabs including the \$2,000 grand prize. Once again, thanks go to our partner Opus Framing & Art Supplies which contributes loads of free advertising and three \$1,000 merchandise prizes. The entry deadline is June 1st so be sure to get your entries in. This is gradually becoming a very high profile show - growing just as we want it to - slowly. In 2004 P.O.T.E. contributed net revenue of \$4,545.

"Early in 2004 we conducted a survey of FCA Chapter members and Chapter presidents. The response was great and one of the main things to come out of it was a call for clearer Chapter guidelines. As such, former Director Robert Ascroft with input from Bob McMurray, Dianna Ponting, and staff is compiling a Chapter manual. No easy task - he has discovered. It is a work in progress but when complete I'm sure will be a welcome resource for Chapters as they learn to distinguish the myths and legends from the truths in forming and running a Chapter of the FCA. Members belonging to the eleven FCA Chapters make up 1/3 of the membership. This tool will assist with the smooth formation and administration of Chapters.

"www.artists.ca is an ever expanding face of the Federation. We get countless course signups and queries from the site. Thanks to Ellen Poole for answering all the questions which come to the website guest book and to Glenn Marcus for his ongoing work as the webmaster.

"Thanks also to Ellen for her work on the Archives. I can't count the number of volumes it has expanded to but it threatens to put the staff out on the street.

"Federation Members were incredibly generous with charitable donations to the FCA in 2004. You will have noticed that they were all listed in the last edition of *Art Avenue*. Donations for general revenue and juried prizes totalled \$13,915 in the past year.

"I also want to say a special thank you to Board members not returning. Brooke Anderson, Director of Communications was forced to resign mid-term for family reasons and we surely miss her great ideas and happy smile at the Board table. Jean Pederson, our first Board member from Alberta has served one term on the Board and is stepping down. Also, treasurer Daniel Chuang, my very favourite cheque signer has paid his dues and takes his leave. Thanks to all of them.

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"And thanks to all of you for showing up today and taking an interest in your Federation."

Respectfully Submitted, Susan Foster, Executive Director

**Motion:** Moved by Rose Zivot that the Executive Director's Report be accepted. Carried.

President Marjorie Turnbull thanked the staff for their hard work during the year. Then she called on Bob McMurray to explain the audited financial statements for the year ended December 31, 2004.

**I. APPROVAL OF THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2004**

Bob McMurray reviewed the statements noting that last year ended with small excess of expenses over revenues of \$10,442 which included the non-cash item of amortization in the amount of \$6,133. Net revenue was actually up by \$1,000 over 2003 but expenses were also up by \$39,000. Bob went on to explain the rest of the statements and the notes specifically those about the Permanent Collection and the works of the late Stafford Plant, what made up the deferred revenues and the *Paintings, by numbers* event. **Question:** Robert Ascroft noted that our auditors had for some years been Jones Richards & Company and that now the statements are prepared by MacKay LLP. **Response:** Bob advised that these companies had merged and now operates under the name MacKay LLP which is a large firm of Chartered Accounts.

**Motion:** Moved by Loreena Lee that the Audited Financial Statements for the year ending December 31, 2004 be accepted. Carried.

**J. ELECTION OF OFFICERS**

Susan Foster presented the slate of nominees for the Executive positions which had been circulated with the March/April issue of *Art Avenue*. It is:

President:	Marjorie Turnbull, AFCA
1st Vice-President:	Dianna Ponting, SFCA
2nd Vice-President:	Rose Zivot, SFCA
Treasurer:	Teressa Bernard, AFCA
Secretary:	Sue Cowan, AFCA

Susan asked if there was any discussion. There was none. Susan reported that 12 mail-in ballots had been received for the proposed slate and then asked for a Motion to approve the slate.

**Motion:** Moved by Jean Pederson that the slate of nominees be accepted. Carried.

Marjorie asked the elected Board members to stand as she introduced them.

**K. APPOINTMENT OF AUDITORS**

**Motion:** Moved by Robert Ascroft that MacKay LLP be appointed auditors for the Federation of Canadian Artists. Carried.

**L. MEMBER RECOGNITION AWARDS**

Bob McMurray reported to the members that he had been appointed Chair of the Member Recognition Committee which was made up of four past presidents. They were charged with determining the criteria for recognizing members' significant achievements and also identifying members who met those criteria. The two awards which have been established are the Lifetime Achievement Award and the Early Achievement Award.

**Lifetime Achievement Awards** were presented as follows:

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To **Dorothy Oxborough, SFCA** in recognition of her support of the Federation and its Victoria Chapter, her work as an instructor and mentor and her renowned career as a portrait artist, particularly of First Nations people.

To **Robert Genn, SFCA** in recognition of his work in support of the Federation, his illustrious painting career, his widespread artistic achievements including teaching and writing about the arts and his service to the community.

To **Jeane Duffey, SFCA** in recognition of her long-time service to the Federation, her achievements in artistic writing and editing, her outstanding artistic career and her enduring support and promotion of the FCA.

The **Early Achievement Award** was presented as follows:

To **Jean Pederson, SFCA** in recognition of her support of the Federation and its Calgary Chapter and her artistic achievements at a young age which include numerous awards, designations, and features in art publications.

**M. NEW BUSINESS**

There was no new business

**N. ADJOURNMENT**

**Motion:** There being no further business to discuss, it was moved by Loreena Lee that the meeting be adjourned at 2:15 PM. Carried.

Minutes recorded by Teresa Bernard, Secretary  
Transcribed by Susan Foster, Executive Director