



FEDERATION
of CANADIAN
ARTISTS

**2019 APPLICATION FOR SIGNATURE STATUS
AFCA™ AND SFCA™**

**ENTRY DEADLINE:
THURSDAY FEBRUARY 28TH 2019
12:00 NOON**



SCHEDULE

February 28	Application Deadline – Online submissions must be completed by 12:00 noon PST
March 1-15	Delivery window for artwork (during gallery hours)
March 17	Selection Committee Meeting (BoG) - Jurying
March 18 & 19	Acceptance & decline notification phone calls and emails to applicants
March 19	First day of exhibition – <i>Success!</i>
March 21	Unsuccessful applicants may pick up their paintings / return shipping start date
March 21	<i>Success!</i> Opening reception
March 31	Final day of exhibition
April 4	<i>Success!</i> exhibition artwork is available for pick-up and return shipping

Application fee: \$95

The application may be

mailed or dropped off:
Federation of Canadian Artists
Attn: Stasja Voluti
1241 Cartwright Street
Vancouver, BC, V6H 4B7

or faxed: 604.681.2740

or emailed: membership@artists.ca

Please follow the directions carefully.

Incomplete, inaccurate or late applications will NOT be considered.

Applicants must meet all the requirements.

Please note once the deadline has passed all information submitted is FINAL. Changes cannot be made after the submission deadline, before or after jurying.

Please read through the entire application package. There are changes that take place every year.



Submission Requirements

OPTION A: AFCA (Associate) Members applying for SFCA (Senior) status

AFCA members are not required to have been accepted into juried Federation exhibitions in recent years. To apply for SFCA status, AFCA members need to fill in the “Application for Senior Signature Status (SFCA)” form at the back of this package. Applicants also need to **submit 10 digital images** of their work and, of these images, three (3) original artworks must be submitted for live jurying. The standards to which SFCA applicants are held are considerably higher than applicants for Associate status.

How to apply:

1. AFCA's must start their application process by filling out the “**Application for Senior Signature Status**” **application form** found at the back of this package and returning it to the Federation office via email or regular mail. **Please submit your application form well ahead of the deadline to allow sufficient time for completing your online submission.**
2. After review of the application, staff will email you a **submission link**, which will allow you to upload your 10 images and pay for your application online. **This online submission process must be completed by noon Thursday, February 28th 2019.**
3. During your online submission process, please indicate in the “Description” field which three (3) out of the then submitted images are of the artwork you intend to deliver to the Federation Gallery for live jurying. Write in the “Description” field, “*Jurying Item #1,*” “*Jurying Item #2*” & “*Jurying Item #3.*”
4. These three (3) original artworks must arrive at the Federation Gallery between **March 1st and March 15th 2019.** Please wait for approval of your online application before sending in your three (3) original artworks to the Federation Gallery for live jurying.



OPTION B: Active Members applying for AFCA / SFCA status

Active members may apply for their AFCA status or apply directly for SFCA status. Note that the standards to which SFCA applicants are held are considerably higher than AFCA applicants are. We encourage all applicants to read the article "[Composing a Portfolio](#)" and "[What happens at the BOG?](#)" available on our website http://artists.ca/membership_chapters/signature_status.

Eligibility

Active members must have had seven (7) different works accepted into seven (7) different juried Qualifying FCA exhibitions in the past four (4) years. Most but not all Federation juried exhibitions are "Qualifying" exhibitions, as stated in the call booklets and the FCA Exhibition Calendar. If you are not certain the exhibitions you entered are "Qualifying", please contact our office.

As part of your seven (7) Qualifying exhibitions, only two (2) chapter exhibitions per year, to a maximum of five (5) total, may be used in your application. You must have had at least two (2) works accepted into exhibitions that occurred at Federation Gallery in the last four (4) years.

Possible exceptions to this rule are Open National Exhibitions that are held by Chapters from time to time. If you were accepted into an exhibition like this it may be considered on par with a Federation Gallery exhibition in which case it may be used in lieu of a Federation Gallery exhibition. Please contact our office for confirmation if you plan to use a chapter Open National Exhibition in lieu of a Federation Gallery exhibition or if you are unsure whether an exhibition is a Qualifying exhibition or not.

Please note that acceptance into exhibitions other than Federation exhibitions no longer count toward FCA Signature status application.

How to apply:

1. Active members must start their application process by filling out the "**Application for Associate Signature Status**" **application form** found at the back of this package and returning it to the Federation office via email or regular mail. **Please submit your application form well ahead of the deadline to allow sufficient time for completing your online submission.** Staff must have enough time to confirm your exhibition information and if you leave it till the last days there may not be enough time to process your application on time.
2. After review of the application and the provided list of Qualifying exhibitions, staff will email you a **submission link**, which will allow you to upload your 10 images and pay for your application online. **This online submission process must be complete by noon Wednesday, February 28th 2019.**
3. During your online submission process, please indicate in the "Description" field which three (3) out of the ten submitted images are of the artwork you intend to deliver to the Federation Gallery for live jurying. Write in the "Description" field, "*Jurying Item #1,*" "*Jurying Item #2*" & "*Jurying Item #3.*"
4. These three (3) original artworks must arrive at the Federation Gallery between **March 1st and March 15th 2019.** Please wait for approval of your online application before sending in your three (3) original artworks to the Federation Gallery for live jurying.



Artwork Requirements

Submitted work must be original work by the artist, not copies or derivatives of the work of others or in any way an infringement of copyright.

Artwork that were created in whole or in part during a workshop or class may not be used for application for a Signature status.

Work that has appeared in the Federation Gallery or has been sold may be again submitted for Signature application. Artists are responsible for sourcing and producing agreements with their clients to obtain sold artwork.

The FCA is presently only granting Signature status for work in the following types of media:

- Oil, acrylic, and water media painting, pastel, graphite, pencil, ink, encaustic, collage, mixed media, and original hand-pulled prints as long as your practice is to have a print run limited to 200 or fewer.

Specifically excluded media are:

- Photography, digital photography, digital art, and any art that is not 2-dimensional.

If you intend to include artwork of a media other than what is listed under the “allowed media” section please contact our office prior to submitting your application.

Image Requirements & Online Submission Process

Images must be entered online using the same system we use for our exhibition entries. **We no longer accept image submissions on CD, USB stick or by email attachment.** Please send your completed application form to the Membership Coordinator (membership@artists.ca or via mail), who will then forward you a link to submit your ten (10) images via our website.

Images must be prepared according to the Juried Exhibition Submissions Guidelines published on the FCA web site under “Member Resources” on our website (www.artists.ca). Please take great care in the preparation of your images as they will represent your work to the jurors. Think of your submission as a professional portfolio and select your images accordingly. This portfolio is a visual representation of you, the artist, so take care to only select high quality images that reflect the best examples of your work – your portfolio is only as strong as your weakest image. For more information please review the page on our website that reviews standards: http://artists.ca/member_resources/information_for_artists



Digital images must be cropped so that only the painting is visible. The painting's frame or background must be removed. Images that are off square, out of focus, over or under exposed, or with excess glare from sun or flash will be disqualified from the jury process.

Images must be submitted in **jpeg (.jpg) format**. We do not accept .tiff, .pdf, .zip or other file formats. We no longer accept printed photos, slides, CDs, nor USB sticks or email attachments.

Please remember during your online submission process to note in the "Description" field whether it is an image of the artwork you intend to deliver to the Federation Gallery for live jurying. Write in the "Description" field, "Jurying Item #1," "Jurying Item #2" & "Jurying Item #3."

We encourage all applicants to read the article "Composing a Portfolio for Signature Status" and "What Happens at the BOG?" available at http://artists.ca/membership_chapters/signature_status at the bottom of the page.

Jury

Jurying is completed by the Selection Committee (BOG). The Selection Committee is made up of all SFCAs members who are able to attend in this day; usually around 20 SFCAs. Jurying for Signature Status is similar to all FCA jurying in that it is anonymous and jurors do not speak to each other during the jury process. Ballots are counted independently by three people including the Standards Committee Chair, the Executive Director, and usually another member of the Board of Directors.

The 2019 BOG meeting and Signature application jurying will take place on **Sunday March 17th 2019**.

Notification & **SUCCESS!** Exhibition

All successful applicants will be notified of the Selection Committee's decision by telephone on the day following the jury. All applicants will receive an email notification in the days following. Names of successful applicants will be posted on our website www.artists.ca after reasonable means have been taken to notify successful applicants personally.

It is customary for the Federation Gallery to display up to three (3) submitted works of the successful applicants for the two (2) weeks following the Selection Committee meeting. The exhibition "*Success!*" will be on display between March 19th and March 31st 2019. Applicants may choose to opt out of the exhibition if they wish. Please complete the "Intent to Exhibit" portion of the application form, informing us whether or not you would like your original artworks included in the *Success!* Exhibition if your application is successful.



Paintings are not required to be for sale for this exhibition.

For unsuccessful applicants, we will be offering Signature Status Application Feedback Sessions for the second year in a row. The feedback sessions will be led by one (1) of the jurors and takes place either in written form or via online interactive software. The SFCA Selection Committee member will offer feedback on where the artist is in their practice and guidance on how they might improve on their portfolio. Applicants will be invited to partake in this feedback process but will not be required to do so.

Painting Drop-off and Pick-up

Three (3) original artworks must arrive at the Federation Gallery between March 1st and March 15th 2019. Those three (3) artworks must be represented in the 10 digital images you submitted online.

The FCA Gallery is open to receive deliveries 7 days/week between 10am – 4pm.

Upon arrival at the gallery, please sign in your artworks, thereby specifying which three (3) original artworks out of the 10 digital images were dropped off. When shipping your artworks, please send an email to membership@artists.ca specifying which three (3) artworks were sent to the Gallery.

Unsuccessful applicants may pick up their work from the Federation Gallery starting Thursday, March 21 2019. Works to be shipped will be returned as quickly as possible.

The work from successful applicants will automatically be included in the *Success!* Exhibition which will be shown in the Federation Gallery from March 19th through to March 31st. Assuming the artwork does not sell, these works may be picked up starting Thursday April 4th 2019. If they need to be shipped this will be done in the week following.



Application Checklist

- Completed appropriate application form, including “Intent to Exhibit” and “Declaration” (found at the back of this package)
- Ten (10) digital images of original artworks submitted online via submission link
- Three (3) original works. The three (3) original works **must be** represented and identified in the group of ten (10) images submitted. Extra originals will not be considered.
- A non-refundable registration fee of **\$95.00**. Payment can be made by credit card or PayPal during the process of uploading images. If you prefer, cheques may be mailed and must arrive before the deadline. Please make them payable to “Federation of Canadian Artists”.

Rights & Responsibilities

There are rights and responsibilities associated with Signature standing with the Federation of Canadian Artists. For more information please consult our constitution and bylaws which may be found on our website (www.artists.ca) under About \ Governance.

Both AFCA and SFCA members

1. Must pay yearly membership fee
2. Are expected to act as jurors for FCA and Chapter exhibitions on an as-needed basis.
3. Are expected to act as jurors for Active status applications on an as-needed basis.
4. Are expected to maintain a consistently high standard of work.

Rights and Responsibilities – AFCA’s

1. Associate FCA members may use the letters “AFCA”
2. Are eligible to participate in their own Medal Exhibition in 2019

Rights and Responsibilities – SFCA’s

1. Senior FCA members may use the letters “SFCA”
2. SFCA members will be asked to participate in the annual Selection Committee jurying
3. SFCA members are strongly urged to serve on the Board of Directors
4. Are eligible to participate in their own Medal Exhibition in 2019



Application by Active Members for Signature Status 2019

Date of application: _____

Applicant's full name: _____

Address: _____

Phone number: _____

Email address: _____

Applying for: AFCA
 SFCA

List of seven (7) juried Qualifying exhibitions in which your work has been accepted.

Name of work	Name of exhibition	Location	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



Application by AFCA Members for Senior Signature Status 2019

Date of application: _____

Applicant's full name: _____

Address: _____

Phone number: _____

Email address: _____



Intent to Exhibit **(for all members applying)**

The Federation Gallery will hold an exhibition from March 19th to March 31st 2019, called *Success!*, featuring up to three (3) of the original artworks of the successful Signature applicants immediately following the jurying process. Please indicate below whether or not you would like your work included in the exhibition if your application were to be successful.

Yes

No

Declaration **(for all members applying)**

By submitting your application you declare that all submitted artwork are not copies, derivative or based on the work of others, or in any way an infringement of copyright.

You also agree to allow the Federation to use the images of your work for marketing purposes, including but not limited to online advertising in-house and off-site promotions, email marketing, print advertising, and social media advertisements.

Please contact the FCA office if you have any questions about these or any other requirements.

Name of applicant

Signature of applicant

Email completed application form to membership@artists.ca

Alternatively, mail or drop off to the

Federation Gallery
Attn: Stasja Voluti
1241 Cartwright Street,
Vancouver, BC, V6H 4B7

or fax to 604.681.2740