



FEDERATION  
*of* CANADIAN  
ARTISTS

**FEDERATION OFFICE**

1241 Cartwright Street  
Vancouver, BC Canada  
V6H 4B7

education@artists.ca  
604-681-2744  
www.artists.ca

**1. CONTACT INFORMATION:**

**Name:** \_\_\_\_\_

**Tel:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**2. SPACE USE:**

The artist/the organization wishes to rent the Education space for the following use(s):

Workshop/class/seminar

Other: \_\_\_\_\_

Meeting

Reception/Exhibition

**Title of workshop/event/meeting/exhibition:** \_\_\_\_\_

**3. OUTLINE:**

Please state briefly the nature of your workshop/event/meeting/exhibition. This information helps to understand what the Education space will be used for:

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1241 Cartwright Street, Vancouver, BC, V6H 4B7  
office: 604.681.2744 fax: 604-681-2740



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**4. DATES AND TIMES:**

The Education space is available for rental Monday through Sunday from 9.00 AM – 5.00 PM. Please specify dates and times for your preferred rental:

<b>Date(s):</b> _____	<b>Time(s):</b>	<b>From:</b> _____	<b>to</b> _____
_____		_____	<b>to</b> _____
_____		_____	<b>to</b> _____
_____		_____	<b>to</b> _____
_____		_____	<b>to</b> _____

**5. OTHER REQUESTS:**

Would you require any equipment? If so, please detail:

Tables (7 large, 1 small)

Flip chart easel (paper not included) (1)

Chairs (23)

Projection Screen (1)

Easels (10)

A/V Equipment and Computer data projector  
(1) (\$30CAD/day/GST included)\*

\*Renters must use their own laptop

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