



**2023 SPRING AND AUTUMN
APPLICATION FOR SIGNATURE STATUS
AFCA™ & SFCA™**

SPRING ENTRY DEADLINE:

FRIDAY FEBRUARY 24TH 2023
12:00 NOON

AUTUMN ENTRY DEADLINE:

THURSDAY AUGUST 31ST 2023
12:00 NOON

You may apply only ONCE per calendar year.

Schedule for 2023 intakes

SPRING

October 1, 2022	Application available for both 2023 intakes
February 24, 2023	Spring intake application deadline. Online submissions must be completed by 12:00 noon PST
March 1 – 15	Application Pre-Screening
March 17	Pre-screening results issued by this date at the latest
March 29 – April 12	Delivery window for artwork for successful pre-screened applicants (during gallery hours)
April 16	Selection Committee Meeting (BoG) - Jurying
April 17	Acceptance & decline notification phone calls and emails to applicants
April 17	<i>Success!</i> Exhibition Installation
April 18	First day of exhibition – <i>Success!</i>
April 20	Return shipping start date. Unsuccessful applicants may pick up.
April 30	Final day of exhibition
May 4	<i>Success!</i> exhibition artwork is available for pick-up and return shipping

or

AUTUMN

August 31, 2023	Autumn intake Application Deadline. Online submissions must be complete by 12:00 noon PST
September 6 -15	Application Pre-Screening
September 18	Pre-Screening Results issued by this date at the latest
October 11 - 25	Delivery window for artwork for successful pre-screened applicants (during gallery hours)
October 29	Selection Committee Meeting (BoG) – Jurying
October 30	Acceptance & decline notification phone calls and emails to applicants
October 30	<i>Success!</i> Exhibition Installation
October 31	First day of exhibition – <i>Success!</i>
October 26	Return shipping start date. Unsuccessful applicants may pick up.
November 5	Final day of exhibition
November 9	<i>Success!</i> Exhibition artwork is available for pick-up and return shipping

Please follow the directions carefully.

General Considerations

- Application for Signature status is **ONLY** open to Active and AFCA members who meet all the requirements.
- Application fee is \$150. This fee is **non-refundable** at any stage of the application process.
- Applications must be emailed to the Membership Coordinator at membership@artists.ca
- Incomplete, inaccurate or late applications will NOT be considered nor refunded.
- Once the deadline has passed all information submitted is **FINAL**. Changes cannot be made after the submission deadline.
- NEW: Members may apply only **once** per calendar year.
- NEW: We will only be accepting **60 applications** per intake. Subsequent applications will be deferred to the following intake.

How to apply

Current Active Members

Active members must have had seven (7) different works accepted into seven (7) different Qualifying FCA exhibitions in the past four (4) years. Most, but not all, Federation juried exhibitions are “Qualifying” exhibitions. Exhibitions call booklets and Exhibition Calendars state whether the call is Qualifying.

As part of your seven (7) Qualifying exhibitions up to five (5) can come from Qualifying Chapter exhibitions. At least two (2) must be from Qualifying exhibitions held at the Federation Gallery.

1. **Active members** must start their application process by filling out the “Application for Signature Status” application form found at the back of this package and emailing it to the Membership Coordinator at membership@artists.ca. It is important to **submit your application form well ahead of the deadline** to allow sufficient time for completing the second submission step. If applicants delay submitting until the last few days before the deadline, FCA staff will not be able to assist in the completion of your application.
2. After review of the application and Qualifying exhibitions list, staff will email you a submission link to upload 10 images and pay for your application online. **Please see the schedule on page 2 for deadlines.**
3. During the image upload process, please indicate in the “Description” field which three (3) out of the ten submitted images are of the artwork you intend to deliver to the Federation Gallery for live jurying. Write in the “Description” field, “Live Jurying Item #1,” “Live Jurying Item #2” & “Live Jurying Item #3.” Please do not enter any other descriptions. Descriptions are NOT shared with the jurors.

Due to the number of applications we receive each year all applications are pre-screened by members of the Standards Committee. If any one (or more) of the committee members believe you have a reasonable chance of receiving AFCA status your application will be sent on to the Selection Committee for jury.

All applicants will be informed of the result on or before the “prescreening results” date listed on the page 2 schedule. Applicants who are not accepted will be offered a feedback session on their application. Applicants accepted will be asked to ship their three (3) original artworks to the gallery. Note in the schedule the delivery window in which your artwork must arrive. Please wait for approval of your online application pre-screening before shipping your three (3) original artworks to the Federation Gallery for live jurying.

Current AFCA (Associate) Members

To apply for SFCA status, AFCA members need to fill in the “Application for Signature Status” form at the back of this package. AFCA applicants are **not required to have participated** in 7 exhibitions in recent years as they have already completed this step in the past. Please complete the section about your contact information, the intent to exhibit, and the declaration.

After having received your application, staff will forward you a submission link so you can upload your portfolio.

Artwork Requirements

Submitted work must comply with the standards for Federation exhibitions. Work must be original work by the artist, not copies or derivatives of the work of others or in any way an infringement of copyright.

Submitted artwork may not make substantial use of stock photography in its creation. If stock photography has been used as a reference for any of the artwork in a portfolio, the artist is expected to have used it as a reference to inform their own lighting, composition and vision instead using the photograph as a substantial component of their finished artwork.

Applicants can expect to be contacted by staff if there is any question about their use of copyrighted material or stock photography, and must be prepared to provide evidence by way of receipts and presenting the stock photographs used to be considered by the Standards Committee. If you are in any doubt if your artwork could be considered an infringement or is derivative of a stock photograph, do not submit it.

Artwork that was created in whole or in part during a workshop or class may not be used for application for a Signature status.

Work that has appeared in the Federation Gallery or has been sold **may be again be submitted** for Signature application. Artists are responsible for sourcing and producing agreements with their clients to obtain sold artwork.

The FCA is presently only granting Signature status for work in the following types of media:

- Oil, acrylic, and water media painting, pastel, graphite, pencil, ink, encaustic, collage, and original hand-pulled prints as long as your practice is to have a print run limited to 200 or fewer.

Specifically excluded artforms are:

- Photography, digital photography, digital art, and any art that is not 2-dimensional.

Do not attempt to submit artwork in media other than that noted above, your application will be declined without refund.

Image Requirements

Images must be submitted to the same requirements of FCA juried exhibitions. Please take great care in the preparation of your images as they will represent your work to the jurors. Think of your submission as a professional portfolio and select your images accordingly. This portfolio is a visual representation of you, the artist, so take care to only select high quality images that reflect the best examples of your work – your portfolio is only as strong as your weakest image.

Digital images must be prepared and cropped so that only the painting is visible. The painting's frame or background must be removed. Images that are off square, out of focus, over or under exposed, have excess glare from sun or flash, or have names or watermarks will be disqualified from the jury process.

Images must be submitted in **jpeg (.jpg) format**. We do not accept .tiff, .pdf, .zip or other file formats.

Jury

Jurying is completed by the Selection Committee. The Selection Committee consists of all SFCA members who are able to attend the Selection Committee meeting that year. Usually between 20 and 30 SFCAs are in attendance. Jurying for Signature Status is similar to all FCA jurying in that it is anonymous and jurors do not speak to each other during the process. Ballots are counted independently by three people including the Standards Committee Chair, the Executive Director, and usually another member of the Board of Directors.

The jury will consider **ONLY** the jpg images and the 3 original artwork you ship. Do not forward us a CV, proof of education, or list of awards. They will not be presented to the jurors.

Notification & **SUCCESS!** Exhibition

Only successful applicants will be notified of the Selection Committee's decision by telephone on the day following the jury. All applicants will receive an email notification of their results in the days following.

It is customary for the Federation Gallery to display the submitted works of the successful applicants following the Selection Committee meeting. Applicants may choose to opt out of the exhibition if they wish.

Please complete the "Intent to Exhibit" portion of the application form, informing us whether or not you would like your original artworks included in the *Success!* Exhibition if your application is successful and whether you would like them to be for sale. **Paintings are not required to be for sale for this exhibition.**

Artists who are unsuccessful during the live jury portion of adjudication can be scheduled for a Signature Status Application Feedback Session at their request. The feedback sessions will be led by one (1) of the jurors and takes place either in written form or via Zoom. The SFCA Selection Committee member will offer feedback on where the artist is in their practice and guidance on how they might improve on their portfolio.

Painting Drop-off and Pick-up

Three (3) original artworks must arrive at the Federation Gallery during the “delivery window” listed on the schedule. Those three (3) delivered artworks must match the record of items to be delivered.

The FCA Gallery is open to receive deliveries 7 days/week between 10am – 4pm.

The drop-off and pickup schedule is outlined in the schedule on page 2.

Rights & Responsibilities

There are rights and responsibilities associated with Signature standing with the Federation of Canadian Artists. For more information please consult our constitution and bylaws which may be found on our website (www.artists.ca) under About \ Governance.

Both AFCA and SFCA members

1. Must pay yearly membership fee
2. Are expected to act as jurors for Federation Gallery and Chapter exhibitions on an as-needed basis.
3. Are expected to act as jurors for Active status applications on an as-needed basis.
4. Are expected to maintain a consistently high standard of work.
5. Are eligible to instruct for and present, FCA educational programming
6. Are eligible to participate in the annual Signature Medal Exhibition.

Rights and Responsibilities – AFCA’s

1. Associate FCA members may use the post-nominal letters “AFCA”

Rights and Responsibilities – SFCA’s

1. Senior FCA members may use the post-nominal letters “SFCA”
2. SFCA members will be asked to participate in the annual Selection Committee jurying
3. SFCA members are strongly urged to serve on the Board of Directors



Application for Signature Status 2023

Applicant's name:		Application date: (DD/MM/YYYY)	
Address:			
Email:		Phone:	
Current AFCA members please skip the step below and complete the declaration.			
Current ACTIVE Members, please provide your entire list of Qualifying work here.			
Name of work	Name of Qualifying exhibition	Location	Show Date
Office use only			

Intent to Exhibit (for all applicants)

The Federation Gallery will host an exhibition of the work of all successful applicants immediately following the jury. Please indicate below whether you would like your work included in the exhibition if your application were to be successful.

Yes ☐

No ☐

Declaration

By submitting your application you declare that all submitted artwork are not copies, derivative or based on the work of others, or in any way an infringement of copyright. Submitted artwork may not make substantial use of stock photography in its creation. If stock photography has been used as a reference for any of the artwork in a portfolio, the artist is expected to have used it as a reference to inform their own lighting, composition and vision instead using the photograph as a substantial component of their finished artwork. Applicants can expect to be contacted by staff if there is any question about their use of copyrighted material or stock photography, and must be prepared to provide evidence by way of receipts and presenting the stock photographs used to be considered by the Standards Committee. If you are in any doubt if your artwork could be considered an infringement or is derivative of a stock photograph, do not submit it.

You also agree to allow the Federation to use the images of your work for marketing purposes, including but not limited to online advertising in-house and off-site promotions, email marketing, print advertising, and social media advertisements.

Please contact the FCA office if you have any questions about these or any other requirements.

Name of applicant

Signature of applicant

Email completed application form to membership@artists.ca