Federation of Canadian Artists Board
Annual General Meeting
25/07/2021
Via Zoom

Minutes

Board Attendees: Dene Croft, President; Fred Osther, Treasurer; Chris Tunnoch, Secretary; Kathy Traeger, Standards Chair; Jennifer Heine
Staff: Patrick Meyer, Executive Director
Public/Members: ~10

1. **Call to order/Minutes**:
   - Dene called meeting to order at 4:05 PST and issued notice of this being the AGM of the FCA; Thank you to everyone for participating via Zoom and introduced the Board online.
   - Dene motioned to approve the agenda, Fred second; motion passed unanimously.
   - Dene moved to approve the minutes of the 2020 AGM, Kathy second; approved.

2. **Reports**:
   President: Covid-19 continues to bring challenges for everyone, including the FCA.

   Executive Director: (Patrick)
   (highlights from full report)

   Service:

   - The FCA was able to acquire additional space on Granville Island for studio and classroom space, which despite Covid protocols is proving successful
   - Education program has transitioned to online offering while we manage through Covid
   - Creation of a virtual galleries available online at www.federationgallery.com
   - Addition of Sculptors exhibitions in 2020/21

   Growth:

   - Highest number of members to date with ¼ located outside of BC.

- New chapters continue to come online. In 2020, a new chapter was created in Edmonton, Alta.
- Continue to reach outside of our organization to create relationships with other non-profit groups such as: Pastel Artists Canada, South Delta Artists Guild, Arts Council of Surrey, Nature Trust of BC, Queer Arts Festival.

People:

- Due to Covid challenges, the FCA has seen %50 turnover in staff
- Investment in staff training during 2020/21 (social media bootcamp)

Sustainability:

- Covid has challenged the FCA to pivot its revenue generation capacity. We continue to pursue grant opportunities; however we have also increased attribution of donorship and have acquired software to help track and increase donations
- New campaigns are being tested with good success e.g. "I Support the Federation" which raised over $10,000 in June 2021.

Operations:

- As with sustainability, Covid has challenged us to re-think operations in order to serve the membership:
  - Federationgallery.com and federationacademy.com were created which has increased our on-line sales capability substantially
  - Creation of on-line education opportunities is allowing us to expand opportunities across Canada
- Chapter support – we are continually assessing how to best support chapters as they come online. We now produce a quarterly Chapter newsletter and provide Zoom sessions to better understand Chapter needs. We have also spent time overhauling the Chapter Manual.
- Creation of a Juror Orientation Manual to assist new jurors on the process for jurying Federation shows.

Financial Report - Fred *(Statement Presentation)*

- The financial statements for 2020 were reviewed by Pace Accounting Inc., our independent accountants.
- The review was in accordance with the Canadian Accounting Standards for Not-for- Profit Organizations and approved by the Board of Directors in June 2021.

- Copies of our financial statements can be found on the FCA website on the "Governance" page.
- Highlights of the FCA financial results were presented to the Members.
- Our overall financial position is strong as our management team responded quickly to the challenges of COVID. And importantly, our Members continued to support the FCA through all these changes.

Motion: Fred moved to continue having PACE accounting review our books/operation; second by Chris; passed unanimously by members.

Election of Directors:
Unless there are objections, it was put forward to a vote to have Dene Croft serve another term as President, Jennifer Heine assume position of Vice President and Fred Osther to serve another term as Treasurer. Approved unanimously by members.

4. Other questions/Meeting adjournment:
   No other questions from the floor; meeting adjourned at 4:40 PM PST

_____   May 1, 2022
                                                    _____
Secretary   Date