

FCA Chapter Jury Request Form

Please send completed form to:
Chapters@artists.ca

CHAPTER DETAILS

Today's Date: _____ Chapter Name: _____
Exhibition Name: _____ Chapter President Email: _____
Exhibition Coordinator: _____ Exhibition Coordinator Email: _____
Treasurer Name and email address to receive e-transfer: _____

SUBMISSION DETAILS

Submission Start Date: _____ Submission End Date: _____
Results Due to Artists by: _____ Can Non-Chapter Members Participate?
Max. # of painting (capacity of the venue): _____ Max. size of artwork (total combined inches): _____
Max. # of images a member may submit: _____ Max. # of images an artist may have accepted: _____
Will the Chapter permit Non-Qualifying artwork if these number are not met?
Are you accepting works of Sculpture?
Will Artists be permitted to mark their work as "Not for Sale"?

AWARD DETAILS

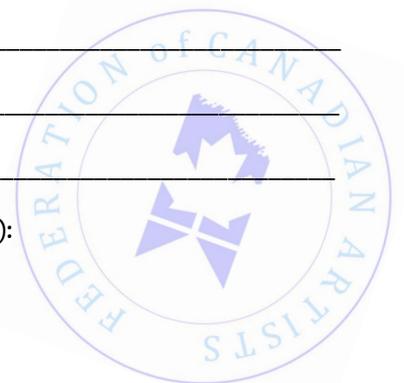
Awards Required? **Note: Artists may only win one award per exhibition.**
First Place: Second Place: Third Place: Honourable Mentions (3):
When will awards be announced to Artists?

FEE DETAILS

Entry Fees (Please indicate the amount the Chapter is charging per entry into the exhibition. The fee payable to the FCA Vancouver for their services will be subtracted from this fee).
All items: \$ _____ per entry.
If you have a special entry fee structure, please describe (e.g. First item \$15, second and third item \$10):

VENUE DETAILS

Drop-Off Start Date: _____ Drop-Off End Date: _____
Drop-Off Start Time: _____ Drop-Off End Time: _____
Exhibition Start Date: _____ Exhibition End Date: _____
Venue Name: _____ Venue Street Address: _____
Drop-Off Details Instructions (e.g. second door near the library, third floor room 204 etc.):



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Is your Chapter requesting a publically accessible online gallery hosted at federationgallery.com?

NOTE: *Opting out of online representation in the form of a publicly accessible gallery (sale enabled or not) will prevent the artwork from being publicly viewable online on an artists' own public profile.*

Online Exhibition Dates: *(if applicable)*

Starts on: _____ Closes on: _____

Would your Chapter like sales functionality of the online gallery?

Terms of use for FCA Online Gallery:

- At the end of your exhibition, the Federation Office will issue your Treasurer with an itemized sales report and cheque, less the Federation's 17.5%. The Chapter Treasurer is responsible for distributing the artist's sales revenue, including GST if applicable (selling artist has a registered GST number), less any commission the Chapter collects for their operations and programs. The Federation Office will not take a commission on sales made by hosting venues as the sales are not processed through our systems or using Federation resources.
- If you are hosting an online gallery in conjunction with a physical exhibition, the Exhibition Coordinator for your Chapter is required to inform the Fine Art Consultant of any sales made through your hosting venue immediately via through sales@artists.ca to avoid duplicate sales.
- Artwork sold online via the FederationGallery.com website will be delivered to the FCA unless otherwise arranged. ARTIST will remain responsible for insurance on artwork while artwork is in transit and for accidental damage and breakage. ARTIST is responsible for any costs incurred for delivery or return.
- Artists are not permitted to sell their artwork outside of the online exhibition or venue during your exhibition dates and will receive a \$100 fine collected by the Federation Office and/or a month-long submission suspension, effective of the date they remove their artwork from the exhibition, if they do.

Please write a short description about your exhibition including eligibility requirements, restrictions and exhibition themes if applicable:

ONLINE GALLERY OPTIONS

DESCRIPTION DETAILS

